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Shipping Instructions

Electric Power 2011 May 10 - 12, 2011

1. When to Ship

Shipments to the warehouse must arrive no later than **May 6, 2011**. Shipments to the Donald E. Stephens Convention Center should be timed to arrive on **May 8-9, 2011** only. No earlier.

2. Where to Ship

DIRECT SHIPMENTS

Address all shipments to
Donald E. Stephens Convention Center:

Exhibitors name:

Booth number:

Electric Power 2011

c/o Rosemont Exposition Services, Inc.

9300 Williams Street

Rosemont, Illinois 60018

ADVANCE SHIPMENTS

Address all shipments
to Warehouse:

Exhibitors name:

Booth number:

Electric Power 2011

c/o Rosemont Exposition Services, Inc.

3412 N. River Road

Franklin Park, Illinois 60131

3. International & Canadian Shipments: Neither RES, Inc. nor the Donald E. Stephens Convention Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of show materials into the United States. All freight should be consigned to a certified broker for customs clearance. If your company does not have a customs broker please call R.E. Rogers at 847-806-9200 for international shipping assistance.

4. To assist you in setting up your OUTGOING SHIPMENT, Rosemont Exposition Services, Inc. will have a drayage desk located at the Exhibitor's Service Center, where labels, shipping instruction forms and shipping information will be available.

5. At the close of the show, where carriers fail to pick up or refuse to accept shipments, the drayage contractor reserves the right to re-route such shipment where no disposition is provided. Material may be hauled to a warehouse pending notice from the exhibitor. They will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.

6. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

7. No material may be loaded or removed from the Exhibit Hall until **2:00 pm on May 12, 2011**. Any freight left in the Exhibit Hall **after 2:00 pm on May 13, 2011** will be re-routed in accordance with the conditions in item # 4 of these Shipping Instructions.

8. Limits of Liability

A) Rosemont Exposition Services, Inc. will not be responsible for the condition, count or content of exhibit displays and materials once they have been placed in the booth, and before they are picked up for removal after the close of the show. All materials should be properly insured by the exhibitor against fire, theft, and damage while in transit, to and from the booth, and for the duration of the show.

B) Rosemont Exposition Services, Inc. will not be responsible for damage to uncrated and/or unskidded materials, materials improperly packed, nor for concealed damage.

C) Rosemont Exposition Services, Inc. will not be responsible for the loss or theft of materials after same have been delivered to the booth or before they are picked up for loading out of the booth subsequent to the show.

D) Rosemont Exposition Services, Inc. shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral cost, which may result from any loss or damage to exhibitor's materials which may make it impossible or impractical to exhibit same.

9. All exhibits and exhibit material of any type handled by Rosemont Exposition Services, Inc. is insured by Rosemont Exposition Services, Inc. at a value not to exceed twenty-five cents (\$.25) per pound and not to exceed a maximum of fifty dollars (\$50.00) per claim.

*** To avoid disputes in drayage (freight weight) exhibitors should send freight certified.**



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Cartload Service Order Form

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Electric Power 2011

May 10 - 12, 2011

Deadline Date To Receive Discounted Rates:

April 20, 2011

Special Freight Services - Small Passenger Vehicles Only!

1. To facilitate the move-in and move-out of exhibitors with small exhibit material shipments, Rosemont Exposition Services is pleased to make available for hire, one (1) laborer with one (1) pushcart, for one (1) trip. Services can be made one way from the dock to your booth or your booth to the dock. Charges for this service is \$75.00.
2. This service is for those who have small and carry items all of which must fit on a 3' x 4' push cart, in one trip only. If you arrive with a truck/van or trailer filled with exhibit materials you will not qualify for this service and will be redirected.
3. A cartload is eight (8) pieces or less (weighing less than 250 lbs. total.) There is one cartload allowed per booth.
4. Your vehicle must unload on the receiving dock of the exhibit hall. (RES personnel will direct vehicles.) The cart is not authorized to enter or go to any parking structure. There must be two (2) people with the vehicle. One person to go with your product to the booth space and one person to remove your vehicle from the unloading area to parking area.
5. Freight that is too large or heavy must be handled by RES at their freight handling rates. No personal trucks (1 ton & over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.

Vehicles that qualify:



Sedan



Van



Sports Utility Vehicle



Pickup

Dock to Booth	Number of trips	<u> 1 </u>	@	<u> \$75.00 </u>	= \$	<u> </u>
Booth to Dock	Number of trips	<u> 1 </u>	@	<u> \$75.00 </u>	= \$	<u> </u>

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • IAS Telephone: 847-993-4800 • RES Fax: 847-696-9797

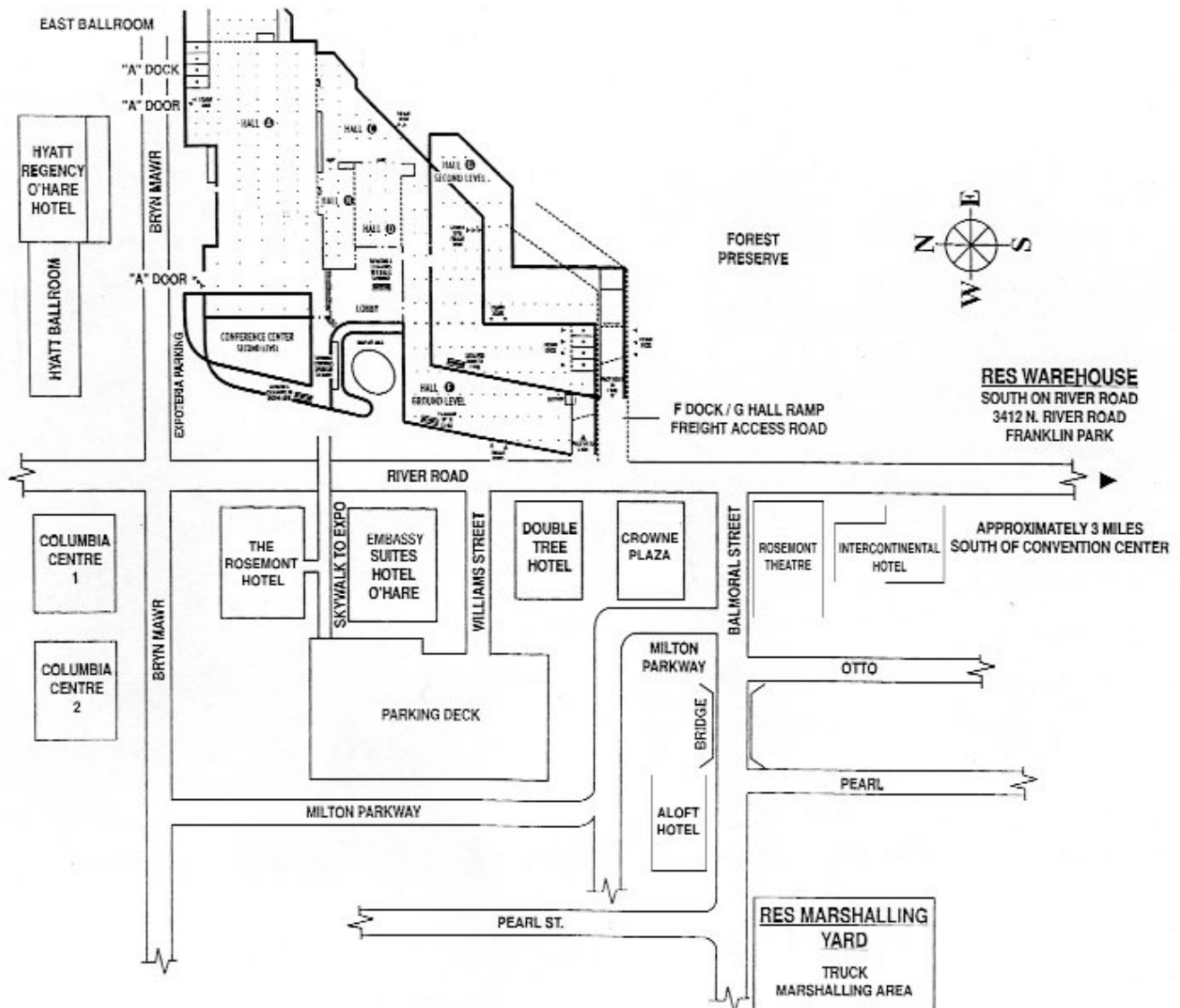


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Freight Check-In Procedures

All vehicles delivering freight or picking up at the Donald E. Stephens Convention Center must check-in at the RES Marshalling Area. After checking in, the vehicle will be directed to the proper door or dock for unloading or loading.

Please make sure this map gets forwarded to the trucking company representative responsible for the shipping arrangements.





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RES Freight Services

RES Freight Services offers a choice of carriers with competitive discounted pricing and a variety of services for all your special shipping needs.

Recommended LTL Ground Carrier

Guaranteed Precision and Expedited Precision from the genuine heavyweight experts.

Provides expedited and time-specific delivery service for your critical exhibit shipments.

1-800-610-6500 • www.yrc.com



Formerly *Yellow Freight Corporation*
and *Roadway Express Inc.*

- Distribution of all sizes and complexity
- Product lay-downs
- Light pick & ship
- Expedited or day-specific delivery
- Expedited ocean delivery

Optional RES LTL Carriers:



ABF Freight System, Inc.

800-654-7019

www.abf.com/tradeshows@abf.com



UPS Freight Trade Show Services
our dedicated show experts are
available at

800-988-9889 or

email us at tradeshows@upsfreight.com



800-643-3525

email us at airwaysfreight.com

Local Carrier:



JEKA Transport Inc.

Local Cartage Services
"Your Tradeshow Specialist"

773-254-3600



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International Shipping Instructions



**ROGERS
WORLDWIDE**

Rosemont Exposition Services Inc. has appointed Rogers Worldwide to provide international shipping, customs brokerage, freight forwarding and related services for any event produced at the Donald E. Stephens Convention Center. Rogers Worldwide can arrange international air, ocean or ground transportation for exhibit materials as well as customs and other agency clearances and related international freight transportation services for exhibitors, stand builders and suppliers. All exhibitors expecting international shipments to arrive at an event at the Donald E. Stephens Convention Center should contact one of our offices and request a complete set of our international shipping instructions for that particular event:

Rogers Website: <http://www.rerogers.com> Venue Website: <http://www.rosemont.com>

To avoid costly delays, all international cargo should be routed to CHICAGO, ILLINOIS and scheduled to arrive no later than TWO WEEKS PRIOR TO THE OPENING OF YOUR EVENT consigned to Rogers Worldwide, 845 Oakton St #100, Elk Grove Village, IL 60007. Please fax copies of your shipping documents to Rogers Worldwide at 1 847 806 9204 at least one working day prior to arrival at the first U.S. port or airport of unloading or entry. Please refer to our complete shipping instructions for detailed consignment and documentation requirements; copies of these instructions are available upon request via phone, fax or e-mail to any Rogers Worldwide office of partner.

DO NOT SHIP ANY VIDEO MONITORS, VIDEO EQUIPMENT, ELECTRONIC EQUIPMENT, COMPUTER GEAR & ACCESSORIES, FOOD, BEVERAGES, MOTOR VEHICLES, ENGINES, TEXTILES OR WEARING APPAREL OF ANY KIND WITHOUT ADVANCE REVIEW AND APPROVAL!

ROGERS WORLDWIDE GROUP OFFICES & PARTNERS: On the reverse of this page, you will find a list of Rogers Worldwide offices and service partners experienced in the coordination of exhibition shipments. We suggest that you contact one of these offices to arrange transportation services from the point of origin to your booth for your exhibit material. If a Rogers Worldwide office or service partner is not listed for your country, then please contact our office for advice regarding our recommended service partner who is certified to handle exhibition cargo. Should you choose to use your own forwarder, please ask them to contact us so we can provide them with a complete set of our international shipping instructions.

TERMS & CONDITIONS: Rogers Worldwide offers services subject to our terms, conditions, limits of liability and instructions as indicated in our shipping instructions and written statement of terms and conditions. All services performed on straight time during regular working hours. Overtime clearance services are subject to U.S. Government approval and availability. All charges must be paid in advance of entry for inbound shipments unless credit has been agreed upon in advance and all outbound charges must be paid prior to dispatch from Chicago. The exhibitor is ultimately responsible for all showsite material handling and other charges incurred on-site. Special show cargo insurance is available upon written request.

QUALITY SERVICE: We are committed to providing the best service for the fairest price. If a customer feels that we have not fulfilled this commitment, please inform any of our offices - worldwide, for an immediate response. Thank you for your business. We hope your participation in this event is a great success!



ROGERS WORLDWIDE *Group Offices & Service Partners*

ARGENTINA

Hobbit Worldwide Logistics
Contact: Daniel Benincasa
Tel: 54 11 5128 0248
Fax: 54 11 4331 4009
dbbenincasa@hobbit.com.ar

AUSTRALIA

Agility
Contact: Deborah Muscat
Tel: 61 3 9330 3303
Fax: 61 3 9330 3337
expoeasy@agilitylogistics.com

AUSTRIA

IML Messe Logistik GmbH
Contact: Robert Kokoschik
Tel: 43 1 664 41 35 474
Fax: 43 1 26069-2204
robert.kokoschik@iml-vienna.at

BELGIUM

Expo on the Move
Contact: Georges Merz
Tel: 32 2 333 2412
Fax: 32 2 333 2419
georges.merz@expoonthemove.be

BRAZIL

Waiver (Sao Paulo)
Contact: Jessica Marques
Tel: 55 11 2281 7882
Fax: 55 11 2281 7782
jessica.marques@waiverlogistics.com

Waiver (Rio de Janeiro)
Contact: Claudia Almeida
Tel: 55 21 2209 2525
Fax: 55 21 2270 1741
claudia.almeida@waiverlogistics.com

Waiver (Vitoria)
Contact: Marcelo
Tel: 55 27 3323 9105
Fax: 55 27 3222 4477
marcello.romao@waiverlogistics.com

CANADA

R.E. Rogers Canada
Contact: Andrew Bennett
Tel: 403 291 0360
Fax: 403 291 0397
abennett@rerogers-canada.com

CHINA

O.T.I.M.
Contact: Enzo Ragazzi
Tel: 86 10 65614175
Fax: 86 10 65614179
enzo.ragazzi@otim.it

O.T.I.M. Spa Shanghai

Contact: Yuan Simin
Tel: 86 21 624 80412/91755
Fax: 86 21 62488204
yuan.simin@otim.it

CYPRUS

Orphee Beinoglou
Contact: Manos Tsantes
Tel: 30 210 9466 290
Fax: 30 210 9409 089

CZECH REPUBLIC

Cechofraht a.s.
Contact: Fairs Department
Tel: 420 844 555 588
Fax: 420 22056 1825
fair@cechofracht.cz

DENMARK

On-Site Denmark Aps
Contact: Lars Skovhøj
Tel: 45 3 282 0210
Fax: 45 3 282 0211
lars@onsitegroup.dk

EGYPT

Samehco Intl.
Contact: Sameh Guirguls
Tel: 20 2 454 3155
Fax: 20 2 455 5911
sameho@link.net

FINLAND

Schenker Oy Air & Sea
Contact: Irmeli Ikonen
Tel: 358 10 520 4226
Fax: 358 10 520 4230
irmeli.ikonen@dbschenker.com

FRANCE

WEL-World Exhibition Logistics
Contact: Sally Al-Salman
Tel: 33 1 6427 2117
Fax: 33 1 6427 3651
sally.alsalman@wel.fr

GERMANY

Pro Messe-Service GmbH
Contact: Robery Wimmer
Tel: 49 8271 80140
Fax: 49 8271 801490
r.wimmer@pro-messe.de

GREECE

Orphee Beinoglou
Contact: Manos Tsantes
or Jenny Hiou
Tel: 30 210 9466 290
Fax: 30 210 9409 089
jhiou@beinoglou.gr
mtsantes@beinoglou.gr

HONG KONG

Rogers Worldwide (HK) Ltd.
Contact: Connie Yuen
Tel: 852 2111 1151
Fax: 852 2111 1150/2111/1152
ada@rogershk.com

INDIA

R.E. Rogers India Pvt. Ltd.
Contact: Lekh Raj Thakur
Tel: 91 11 2694 9801
Fax: 91 11 2694 9803
thakur@rogersworldwideindia.com

INDONESIA

PT Rogers Karya Gelar
Contact: Yunni
Tel: 62 21 420 5430 / 4209204
Fax: 62 21 420 5453
rogerskg@indosat.net.id

IRELAND

Avant Air Ltd.
Contact: Mike McLeod
Tel: 353 1 8298800
Fax: 353 1 8612655
michael.mcleod@avantairsea.com

ITALY

O.T.I.M. Spa
Contact: Giampiero Beltrami
Tel: 390 2 699 12217
Fax: 390 2 699 12231
giampiero.beltrami@otim.it

JAPAN

Fairtrans International Ltd.
Contact: Takashi Oide
Tel: 81 3 3808 0915
Fax: 81 3 3808 0916
takashi.oide@fairtrans.info

KOREA

Kemi-Lee Expo Service
Contact: Justin Choi
Tel: 82 2 565 3400
Fax: 82 2 553 8458
overseas@kemi-lee.co.kr

MALAYSIA

Rogers Worldwide Mexico
Contact: Mireya Bolanos
Tel: 52 55 5536 7227
Fax: 60 3 5510 6296
rizal@rerkul.com.my

MEXICO

Rogers Worldwide Mexico
Contact: Mireya Bolanos
Tel: 52 55 5536 7227
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mireya@rogersmexico.com

NEW ZEALAND

Airryde New Zealand Ltd.
Contact: Jason Pudney
Tel: 64 9 837 8077
Fax: 64 9 837 8076
jason@airryde.net.nz

THE NETHERLANDS

Hudig Expo Services
Contact: Walter de Jongh
Tel: 31 10 5066188
Fax: 31 10 5066185
w.de.jongh@hudig.com

NORWAY

Cargo Partner
Contact: May Pettersen
Tel: 47 24134000
Fax: 47 24134001
many@cargopartner.no

THE PHILIPPINES

Coltrans Cargo
Contact: Deedee Ledonio-Mallari
Tel: 632 8332551-55
Fax: 632 833 2358
exhibit@coltransargo.com

POLAND

C. Hartwig Gydnia SA
Contact: Katarzyna Pawlicka
Tel: 48 22 609 1896
Fax: 48 22 609 1900
k.pawlicka@chg.pl

PORTUGAL

Feir Expo
Contact: Abilio Branco
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Fax: 351 21 8310666
abilio.branco@rangel.pl

SINGAPORE

Rogers Expo Services Singapore
Contact: Vincent Tan
Tel: 65 6846 0055
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vincent@rogers-asia.com

SPAIN

RESA Expo Logistic
Contact: Jesus Rovira
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Fax: 34 93 263 1894
jrovira@resainternaional.com

SOUTH AFRICA

Exhibition Freighting GSM
Contact: Jacqui Nel
Tel: 27 21 552 7248
Fax: 27 21 552 2349
ef-gsm@iafria.com

SWEDEN

On-Site Sweden AB
Contact: Pete Widman
Tel: 46 31 707 3070
Fax: 46 31 707 3075
peter@onsitegroup.se

SWITZERLAND

T-Link Management AG Ltd.
Contact: Carl Ziegler
Tel: 41 43 288 1888
Fax: 41 44 288 1899
exhibition@t-link.ch

TAIWAN

Rogers Worldwide Taiwan Ltd.
Contact: Henry Lee
Tel: 886 2 8772 7586
Fax: 886 2 8779 7587
henry@rogers-worldwide.com.tw

THAILAND

Sun Expo Services
Contact: Tongchai Chiochan
Tel: 66 2 728 4452 - 4
Fax: 66 2 752 8545 - 6
tongchai@sunexpo-thai.com

TURKEY

Tac Seyahat Ltd Sli
Contact: Tayfun Kutman
Tel: 90 312 446 0639
Fax: 90 312 446 0715
taviun@tacseyahat.com

UNITED KINGDOM

Rogers European Ltd
c/o EFL Logistics
Tel: 44 1 342 317777
Fax: 44 1 342 317600
ashley.head@eflogistics.com

VENEZUELA

Expotran, S.A.
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cperna@expotran.com